

**r. brian ponder, pa**  
attorney at law

**seller information form**

Sellers Full Name(s) Including Maiden Name \_\_\_\_\_  
(2) \_\_\_\_\_

Daytime Phone: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Cell Phone: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Home: (1) \_\_\_\_\_ (2) \_\_\_\_\_

e-mail: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Address of Property Selling: \_\_\_\_\_

Sub-division: \_\_\_\_\_ Lot No.: \_\_\_\_\_

Name of Purchasers: \_\_\_\_\_

Estimated Date of Closing: \_\_\_\_\_

Name of Realtor: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you a resident of South Carolina? Yes / No \_\_\_\_\_

Will all Sellers be at closing? Yes / No \_\_\_\_\_ If not, please contact our office **immediately**.

Mortgages to be paid off at closing:

	Name of Bank Holding Mortgage	Account No.	Bank Phone No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Homeowners Association Dues:

Home Owner s Association Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Amount of Dues: \$ \_\_\_\_\_

Currently Due: Yes / No \_\_\_\_\_ How Payable: \_\_\_ Monthly \_\_\_ Annually (check one)

**for office use only**

(1) \_\_\_\_\_ (2) \_\_\_\_\_