

1. Your information (If you have closed with us before, just put your name):

Name:

Real Estate Firm:

Phone:

Cell Phone:

Fax:

e-mail:

2. Your Client s Information:

Name of Client:

Client e-mail:

Client Phone:

Client Cell Phone:

Client Fax:

3. Address of Property:

Sub-division:

Lot No.:

4. Estimated Closing Date:

5. Other Realtor information:

Name:

Phone:

6. Commission:

Total Commission: _____%

Breakdown of Commission between Listing and Selling Agents:

Listing Agent _____%

Selling Agent _____%

Are you bringing Binder / Earnest Money to closing? Yes / No _____

7. Additional information (if any) (i.e.: out of town purchaser/seller, repairs to be paid at closing, relocation company closing):